

Principled Solutions - Business Process Assessment Package

Business Process Assessment Overview

The Business Process Assessment is designed to help organizations identify inefficiencies, compliance gaps, and opportunities for automation within their operational workflows. This 2-day assessment delivers a clear roadmap for improving process performance and aligning operations with business objectives.

Objectives

- Analyze existing workflows for efficiency and effectiveness.
- Identify bottlenecks, redundancies, and areas for automation.
- Evaluate compliance with applicable standards and policies.
- Recommend process improvements to increase productivity and reduce costs.

Deliverables

- Process map with identified gaps and improvement opportunities.
- Compliance review summary.
- Recommendations for automation and optimization.
- Prioritized action plan with timeline and estimated ROI.

How It Works

Day 1: Process documentation review, stakeholder interviews, and workflow analysis.

Day 2: Gap identification, compliance checks, improvement design, and solution mapping.

Deliverable provided within 48 hours of close of business on Day 2.

What We Need From You

- Access to key process documentation.
- List of systems, tools, and vendors in use.
- Availability of process owners and stakeholders for interviews.
- Access to relevant performance metrics and reports.

Pricing

Fixed Fee: \$5,000 for the 2-day assessment, including all deliverables.